

## Registering New Students

May 19, 2022

This guide will show you how to register a new student for an Activity.

Log in to the Activity Registration program to see your **Family Account** page.

On the **Family Account** page, you can find the registered students' list and all their personal information in the **Registration History** tab. To add a new/another student, click on **Register**.

Follow the registration process by completing all the steps:

Ben Lippen Athletic Registration

**Step 1. Select Student**

Step 2. Select Activity

Step 3. Parent/Guardian Info

Step 4. Physical Forms

Step 5. Medical Information

Step 6. Policies & Agreements

Step 7. Others

Complete all the steps and submit

### Student Information

Select Student:  
- Add New Student -

First Name: \*  
Gerbert

Last Name: \*  
Matthews

Is this your first year at Ben Lippen?: \*  
 Yes  
 No

Gender: \*  
Male

Grade: \*  
12

Date of Birth: \*  
Feb  
4  
2005

[Next Page >](#) [Save and Finish Later](#)

Check back your Family Account and see the newly registered Students.

# Ben Lippen Athletics

### Family Account

Welcome Mary Matthews

Mary Matthews

[Registration History](#) [Family Member Info](#) [Important Dates](#) [Account Settings](#) [Logout](#)

[Register](#)

#	Date	Activity	Student	Final Clearance	Gr	Reg. Form	Physical Date	Fee	Status
School Year 2022-2023									
2289-0522	5/11/2022	Cross Country Boys	Matthews, Gerald	Yes	12	<a href="#">View</a>	<a href="#">Add</a> <a href="#">Edit</a>		
School Year 2021-2022									
2297-0522	5/11/2022	Tennis Boys Varsity	Matthews, Gerbert	Yes	12	<a href="#">View</a>	<a href="#">Add</a> <a href="#">Edit</a>		

The newly added Student

[Coaches Registration](#) [Back to Account](#) [Logout](#)

© 2022 - rSchoolToday.com | [Policies](#)  
Activity Registration